



HELENSBURGH AND DISTRICT BRANCH

HEALTH AND SAFETY PROCEDURES FOR FUNCTIONS IN HELENSBURGH PARISH CHURCH HALLS AND ANY OTHER VENUES THAT MAY BE USED BY THE BRANCH.

GUIDELINES FROM ALL VENUES MUST BE STRICTLY ADHERED TO

At all times the Branch will undertake measures to prevent the spread of the Covid 19 virus during Branch events to protect the health and welfare of its members and visitors.

- **Anyone with Covid 19 symptoms should not attend - this includes**
 - I. High temperature**
 - II. New persistent cough**
 - III. Change in sense of smell or taste**
 - IV. Is living with someone who has the illness.**
- Anyone feeling unwell, or who may have had contact with anyone who may be infected, must not attend the function
- Entrance doors will be wedged open at the beginning and end to reduce contact & handling.
- Give people space at all times.
- One person at a time to enter or leave unless in family groups
- Accurate register of all persons attending, and their contact details, will be maintained by the named Covid Officer for Track and Trace purposes
- Hand sanitizer will be available on entry/exit from the main hall
- To ensure a clean environment
 - Air conditioning will be turned off prior to the event
 - Windows and doors will be opened
 - Chairs wiped with disinfectant before and after the event
 - Use of one chair per person for the entire event
- At present no refreshments will be provided, if required bring your own
- Masks or face coverings to be worn when not dancing

The above and any subsequent regulations and guidance from Government, venues used by the Branch, Society Headquarters and Helensburgh Branch should be adhered to at all times to ensure the safety of everyone.

13th August 2021

The Royal Scottish Country Dance Society,

Helensburgh & District Branch is a Registered Scottish Charity SC024747